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Manitoba

Manitoba Disaster Assistance Board

Flood Assistance Program
City of Winnipeg and
Rural Municipality of Cartier

1984

Final Report

MANITOBA DISASTER ASSISTANCE BOARD

FINAL REPORT ON

THE 1984 FLOOD ASSISTANCE PROGRAM IN THE

CITY OF WINNIPEG AND RURAL MUNICIPALITY OF CARTIER

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Manitoba

Government Services

Manitoba Disaster
Assistance Board

207 Donald Street
Winnipeg, Manitoba, CANADA
R3C 1M5

(204) 945-3050

October 9, 1987

The Honourable Harry M. Harapiak
Minister of Government Services
Room 228 Legislative Building
Winnipeg, Manitoba
R3C 0V8

Dear Mr. Minister:

We wish to advise that the Manitoba Disaster Assistance Board, established by Order-in-Council 759, dated August 19, 1981 and amended by Orders-in-Council 686, dated June 22, 1983 and 428, dated April 11, 1984, has completed the work assigned to it under Orders-in-Council 1046, 1047 and 1048, dated September 19, 1984, regarding the Flood Assistance Program for the City of Winnipeg and the Rural Municipality of Cartier. We, therefore, now submit the final report of the Board's activities and findings under this program.

We are grateful for the privilege of being of service to the residents of Manitoba.

Yours truly,

Joseph Masi, Secretary

Albert St. Hilaire, Chairman

G. Willis Ayers, Vice-Chairman

Rudy A. Regehr, Board Member

FORWARD

The heavy rains which struck the City of Winnipeg and the Rural Municipality of Cartier on June 16 and 21, 1984, caused severe hardship to those Manitobans.

Efforts were made by many of the residents and municipal officials to clean the damages and also repair the affected homes and municipal structures.

The Manitoba Government announced a Flood Assistance Program to financially assist the City of Winnipeg and the Rural Municipality of Cartier.

In the pages that follow, the details of this program are outlined as well as the activities and findings of the Manitoba Disaster Assistance Board.

AKNOWLEDGEMENTS

The Board wishes to express its appreciation to the Government of Canada, the Government of Manitoba, and the City of Winnipeg, for providing financial assistance to resolve the problems which arose from the heavy rains in the City of Winnipeg and in the Rural Municipality of Cartier. Particular thanks should go to the Honourable Andre Ouellet, former federal Minister of Emergency Planning Canada, the Honourable A. R. (Pete) Adam, former Minister of Government Services, and His Worship Bill Norrie, Mayor of the City of Winnipeg, and their respective staffs, all of whom provided the Board with information and resources to ensure the program was a success.

The Board would also like to thank the staff in the Engineering and Construction Branch of the Department of Natural Resources for their very capable assistance in helping the Board with the inspection and evaluation of the public sector damages in the Rural Municipality of Cartier.

The Board also thanks its staff for the diligent and conscientious manner in which the business of the Board was conducted, particularly Mary Omar, Violet Pelletier, and Phil Rebeck.

The Board is also grateful to the officials in the City of Winnipeg for their excellent cooperation with the Board in conducting the survey of their residents that suffered damages, distributing the application forms, and making the residents of the City of Winnipeg fully aware of the program. In addition, the Municipal officials in the Rural Municipality of Cartier must be thanked for their cooperation with the Board in resolving the problems they suffered as a result of the heavy rains.

The Board would also like to thank Mr. Eric Harbottle, Deputy Minister of Government Services, and Mr. Sig Schroeder, Manager of Internal Audit for the

Department of Government Services, for assisting the Board with the administrative and auditing changes outlined in Section 4 of this report.

Finally, the Board would like to thank the News Media for their help in promoting the program, and the public whom we were privileged to serve.

SECTION 1

DAMAGES CAUSED BY THE JUNE 16 AND 21, 1984 RAINS

The heavy rains that struck the City of Winnipeg and the Rural Municipality of Cartier on June 16 and 21, 1984, caused severe damages to a number of the homes and buildings in the City of Winnipeg and Village of Elie and to the municipal structures in the Rural Municipality of Cartier.

Many of the basements in the City of Winnipeg and Village of Elie had six to ten inches of sewage and water on the floor which caused the loss of and damage to carpets, furniture, and appliances. In addition, there was a great deal of structural damage to the walls, panelling, and tiles of the homes.

The heavy rains also caused some damages to the municipal roads and culverts in the Rural Municipality of Cartier.

The damages were caused due to sewer back-up from the City of Winnipeg and Rural Municipality of Cartier's sewer systems. The fierce electrical storm dumped 52.2 millimeters of rain at Winnipeg International Airport in 90 minutes on June 21, 1984. Total accumulation during the 24 hours was 69.8 millimeters. The storm came after a similar storm on June 16, 1984.

The City of Winnipeg kept seven crews at work manning pumps and over-burdened water works installations. In addition, several power outages affected various pumping stations and hampered crews.

Unfortunately, there was also one fatality as a result of the storm. A lightning bolt from the storm killed a 23 year old male as he was playing soccer in Fort Rouge.

SECTION 2

ORDERS-IN-COUNCIL

A. Establishment of the Manitoba Disaster Assistance Board (Appendix A)

The Manitoba Disaster Assistance Board was established under Order-in-Council No. 759/81. It is responsible for: recommending government policy on disaster assistance, making decisions concerning payments in response to disaster assistance matters, and reporting to the Minister of Government Services on disaster assistance matters. The Board provides a readily activated mechanism for dealing with damage related matters referred to it as a result of natural or human-made disasters.

B. Appointment of the Board Members (Appendix B and Appendix C)

Order-in-Council 686/83 appointed Mr. Albert St. Hilaire as a member and Chairman and Mr. Willis Ayers as a member and Vice-Chairman of the Manitoba Disaster Assistance Board. Order-in-Council 428/84 appointed Mr. Rudy Regehr as the third Board member. These two Orders-in-Council outlined the powers and remuneration of the members of the Board.

C. The Flood Damage Assistance Program (Appendix D, Appendix E, and Appendix F)

Orders-in-Council 1046/84 and 1047/84 contained the Terms of Reference and Limits of Compensation of the flood assistance program for the individuals and businesses in the City of Winnipeg and Rural Municipality of Cartier whose homes and buildings were affected by the heavy rains on June 16 and 21, 1984. The assistance to the residents of the City of Winnipeg was in the form of an ex-gratia cash grant of up to $30,000.00, after a $250.00 deductible. The assistance to the residents of the Rural Municipality of Cartier was in the form of an ex-gratia cash grant of up to 75% of approved costs, after a $250.00 deductible, to a maximum of $30,000.00.

Financial assistance was provided to help defray the costs of damage to buildings, residential dwellings, business establishments, moveable objects, and personal out-of-pocket expenses. This program was administered by the Manitoba Disaster Assistance Board.

Order-in-Council 1048/84 contained the Terms of Reference and Limits of Compensation for assistance to the Rural Municipality of Cartier for public sector damages. The assistance was in the form of a cash grant to the Rural Municipality of Cartier for damages to municipal drains, bridges and roads. The assistance was based on 90% of approved costs. Normally, the following cost-sharing formula would apply:

Municipal Per Capita Eligible Cost	Provincial Share	Municipal Share
$0.00 to $1.00	0%	100%
$1.01 to $3.00	50%	50%
$3.01 to $5.00	75%	25%
$5.01 Plus	90%	10%

However, due to federal participation, the municipality was only responsible for 10% of their damages and they received 90% of approved costs for their damages.

This program was also administered by the Manitoba Disaster Assistance Board in concert with the Engineering and Construction Branch in the Department of Natural Resources.

The costs for the total program (Orders-in-Council 1046, 1047, and 1048/84) was based on the formula outlined on the previous page, with the federal government being responsible for the provincial share and the province being responsible for the municipal share.

SECTION 3

POLICIES AND PROCEDURES

Shortly after the heavy rains struck the City of Winnipeg and the Rural Municipality of Cartier, the City of Winnipeg decided to conduct a survey of some of the residents in the City of Winnipeg in order to determine the extent of damage from the June 1984 heavy rains. The reason for the survey was to try and convince the province that the City should qualify for disaster aid and to give the province an approximate dollar figure of the damages.

These surveys were placed in the local Winnipeg papers and the residents were asked to fill out the types of damages, the approximate dollar value of the damages, and the water level they had in their home.

On July 17, 1984, the Mayor of the City of Winnipeg, His Worship Bill Norrie, wrote to the Premier of Manitoba, the Honourable Howard Pawley, to formally request some type of assistance from the provincial government and to provide him with the results of the survey.

The Minister of Government Services, the Honourable A. R. (Pete) Adam, responded to Mayor Norrie on July 25, 1984, on behalf of the Premier, indicating that he would be writing to the federal government since it appeared that the damages from the heavy rains in the City of Winnipeg and Rural Municipality of Cartier would exceed the $1 million mark, the threshold for federal assistance.

On July 25, 1984, the Honourable Andre Ouellet, Minister responsible for Emergency Planning Canada, responded to the Minister of Government Services and indicated that the federal government would be prepared to assist the province with the cost of the damages incurred as a result of heavy rains in the City of Winnipeg and the Rural Municipality of Cartier.

On August 13, 1984, His Worship Bill Norrie, met with representatives of the Manitoba Disaster Assistance Board and Emergency Measures Organization, in order to present the final results of the City of Winnipeg survey and to finalize the details of the flood assistance program.

The province indicated that the province would agree in principle to provide some form of assistance to the residents of Winnipeg. In turn, the Mayor stated that the City would be willing to contribute its fair share toward the cost of flood compensation and by providing the Manitoba Disaster Assistance Board with required inspection and assessment staff on a secondment basis.

The province was advised that approximately 16,600 phone contacts were made and 1,756 responses were received to the newspaper ad. Based on this information, the City estimated the total damage to all flooded homes in Winnipeg to be $7.5 million. In addition, the City also conducted a survey of small businesses and commercial enterprises in the City and indicated that in addition to the $7.5 million, there could be an additional $1.85 million in damage claims associated with flooding of small businesses. Therefore, it appeared that the total damages in the City of Winnipeg would be approximately $9.3 million.

After consultation with the Premier and with representatives from the City of Winnipeg, it was decided that the City of Winnipeg would contribute approximately $800,000 of the first $1 million towards the cost of the program. This was based on the first $1 per capita of Winnipeg's population, which was approximately 600,000 and then 50-50 cost-sharing with the province on the remaining $400,000.00. In return, the province agreed not to charge the 25% deduction on private sector claims. Instead, the province would only charge the homeowner one deduction of $250.00. This was a deviation from the Provincial Disaster Assistance Policy which stated that under normal circumstances both deductions should be taken off all private sector awards.

The reasons for having the City of Winnipeg cost share on private sector claims was that firstly, a cost sharing precedent was established in 1974 with the City under similar circumstances, and secondly, it was decided that the City of Winnipeg had a sufficient wide tax base to afford a contribution toward assistance for its residents. Furthermore, it was felt that this would not be the case in rural areas with much smaller populations and who simply could not absorb the financial burden associated with the disaster of this kind. A case in point was basement flooding which also occurred at the same time in the Rural Municipality of Cartier. For these private claims, both deductions were taken off the private sector awards.

On August 31, 1984, the provincial government announced a flood assistance program for the residents of the City of Winnipeg and the Rural Municipality of Cartier. In addition, the Rural Municipality of Cartier was to receive assistance for their public sector damages. A copy of the news releases announcing this program is enclosed under Appendix G. A letter was sent by the Premier to the Mayor on September 5, 1984 formally advising him of the program and requesting participation from the City of Winnipeg. Copies of all the correspondence between the City, Province, and Federal Government are enclosed under Appendix H.

On September 19, 1984, the appropriate Orders-in-Council were passed by Cabinet to authorize the Manitoba Disaster Assistance Board to begin the flood damage assistance program for the City of Winnipeg and for the Rural Municipality of Cartier.

The first order of business for the Board was to inquire from the City of Winnipeg about the secondment of the inspectors and assessment staff. The Chairman of the Board, Mr. Albert St. Hilaire, wrote to the Chief Commissioner of the City of Winnipeg, Mr. Nick Diakiw, requesting the staff in order that a training session could be held on October 5, 1984.

The City responded that the staff could not be seconded for the Board and as a result the Board was forced to hire their own inspectors and evaluators for the program.

The next step for the Board was to place an advertisement in all local newspapers of the City of Winnipeg and the Rural Municipality of Cartier announcing the basement flooding assistance program and indicating where applications could be obtained. A copy of this advertisement is enclosed under Appendix I.

After this advertisement was placed in the local newspapers, application forms began arriving in the Board's office. These application forms were segregated into the different streets and areas of the City of Winnipeg and the Rural Municipality of Cartier, coded, stamped numerically, and recorded on index cards arranged alphabetically. File folders were then prepared for each applicant. Registered ownership was checked and photocopies made of each application. These photocopies were given to the Chief Inspector who delegated them to the various inspectors. These inspectors were hired to inspect the damages of those individuals and businesses that had submitted an application form.

Upon completion of the inspection, the files were returned to the Chief Inspector, who ensured the inspection reports were done properly. The files were

then given to the evaluating staff. Assessment of damages and losses were then calculated, based on the Board's compensation guidelines, totalled and passed to the Board's auditors for checking to ensure the correctness of the arithmetic and the amounts were within the compensation limits set out in Orders-in-Council 1046 and 1047/84. The files were then handed to the Secretary for his scrutiny and approval and a member of the Board was required to sign this approval.

Following the audit approval, award letters were prepared and signed by a Board member along with the Secretary. The award letters were then mailed to the applicants with a financial assistance agreement which was to be signed and returned. In situations where the assessment of structural damages amounted to less than $2,000.00, referred to as "E" Awards, a cheque voucher was prepared on receipt of the financial assistance agreement, checked by the auditor, and sent to the Department of Finance with a copy of the award letter. This procedure also applied to awards granted for moveable objects and personal effects, except that no limitation was placed on the amount of the award letter or voucher, provided the amount was within the limits approved by the Orders-in-Council.

Each award letter had a number and these numbers were listed on the index cards in the appropriate space. The files were then placed in completed file drawers in numeric order for future reference.

Structural damages amounting to over $2,000.00, referred to as "F" Awards, were handled in a somewhat different manner. In these cases the original bills were required to be submitted by the applicant. From these bills, a cheque requisition form was prepared, handed to an inspector, whose task was to visit the property and confirm the repairs had been completed. Both the applicant and inspector signed the statements on this form that the work was satisfactorily completed. These forms were then returned to the office, inserted in the file, checked and signed by the Secretary, along with a Board member. A further audit was conducted and a cheque voucher made up. After appropriate signatures were affixed to the voucher,

a final check was made by the Board's auditors. The vouchers were sent to the provincial audit office for approval and processing of the cheque.

In a few of the situations, appeals were made by the applicants or evidence of additional costs were received. These were reviewed carefully by the Board, and if justified, supplements were awarded. A list of all the forms used to administer the flood assistance program is enclosed in this report under Appendix J.

The final items that the Board had to establish were the deadlines for receiving applications and for completing repairs. After consideration by the Board, a deadline of February 15, 1985 was established as the last date on which the Board could accept applications for assistance, and September 1, 1985 was established as the final date for completing repairs to homes.

The public sector (municipal damages) was administered jointly between the Manitoba Disaster Assistance Board and the Engineering and Construction Branch of the Department of Natural Resources.

The Manitoba Disaster Assistance Board collected the claim from the Rural Municipality of Cartier for their damages and forwarded it to the Engineering and Construction Branch of the Department of Natural Resources for inspection and evaluation.

The policy states that the inspection team should consist of a representative of the Engineering and Construction Branch, a representative of the Department of Highways, a representative of the Manitoba Disaster Assistance Board, and a representative from the affected municipality.

Subsequent to the inspection, the municipality was authorized to proceed with approved repair and restoration works and submit their receipts and bills to the Director of the Engineering and Construction Branch for processing.

The Engineering and Construction Branch reviewed these receipts and bills to ensure they were allowed under the Terms of Reference and Limits of Compensation of Order-in-Council 1048/84, and subsequent to a final inspection the municipality was paid a cash grant for their damages by the Department of Natural Resources.

A copy of all the newspaper articles written about the 1984 Flood Assistance Program is enclosed under Appendix K.

SECTION 4

ADMINISTRATIVE AND AUDITING SERVICES

FOR THE MANITOBA DISASTER ASSISTANCE BOARD

Halfway through the City of Winnipeg and Rural Municipality of Cartier Flood Assistance Program, the Board became concerned about the costs of its auditing services.

During approximately the past ten years, previous Boards engaged the accounting services of an outside accounting firm who dealt with compensation claims for disasters. Throughout this period no formal contract was entered into between the Board and the firm to define the firm's obligations nor was an attendant fee schedule established. The accounting firm's services were defined and paid for by verbal agreement between the previous Chairman of the Board and the firm.

Under the verbal agreement, the firm increasingly performed additional duties such as preparing the payroll, evaluating claims, and performing all administrative services for the Board. This led to ever increasing costs to the Board for their services.

To realize significant cost savings, the Board changed its internal administrative procedures during the City of Winnipeg and Rural Municipality of Cartier Flood Assistance Program. To summarize these changes, the accounting firm would no longer audit every office case file nor perform administrative functions for the Board. Instead, all of the administrative services and administration of the disaster assistance programs would be done in-house by the Board's staff. The staff included the Secretary to the Board, inspectors, evaluators, and clerical staff. These administrative changes expedited the processing of claims, improved staff morale, and reduced the Board's administrative costs significantly.

The Board also determined that the post-audit of future programs would be carried out by the provincial auditor.

The changes by the Board were done after extensive consultation with the firm and the Minister of Government Services and his staff. Although the Board regreted having to make these changes in the middle of the program, it appears the changes were effective.

The Board intends to continue using these new procedures in future disaster assistance programs.

SECTION 5

SUMMARY OF INDIVIDUALS AND BUSINESSES

WHO RECEIVED FINANCIAL ASSISTANCE FOR PRIVATE SECTOR DAMAGES

The following is a summary of all the claims submitted to the Manitoba Disaster Assistance Board for the June 1984 Flood Damage Assistance Program in the City of Winnipeg and the Rural Municipality of Cartier:

A. City of Winnipeg

Total Claims Received by the Board -		1910
Completed Claims -		1754
- Progress Payment (of this 4 did not do any work, so files closed)	32	
- Appeal Case (120 denied)	237	
- Re-appeal (3 denied)	9	
No Claim		119
Closed Files (did not send in their Financial Assistance Agreement)		9
Late Applications (denied)		28

Compensation Costs

	Number Claims	Amount of Compensation
Award E - Under $2,000	1522	$1,403,178.45
Award F - Over $2,000	232	876,527.88
Total	1754	$2,279,706.33

Total Amount Paid for Moveable Objects & Personal Effects	$ 889,601.49
Total Amount Paid for Structural Damages	$1,390,104.84
Total	$2,279,706.33
Average Amount of Compensation Per Claim	$ 1,299.72

Administration Costs - $ 338,221.17

B. **Rural Municipality of Cartier (Elie)**

Total Claims Received by the Board		27
Completed Claims		19
- Progress Payment	Nil	
- Appeal Case (Approved)	1	
No Claim		8

Compensation Costs

	Number of Claims	Amount of Compensation
Award E - Under $2,000	19	$6,935.56
Award F - Over $2,000	(Nil)	(Nil)
Total	19	$6,935.56

Total Amount Paid for Moveable Objects & Personal Effects	$2,439.55
Total Amount Paid for Structural Damages	4,496.01
Total	$6,935.56

Average Amount of Compensation Per Claim	$ 365.03
Administration Costs -	$6,016.55

C. **Summary of Municipalities Which Received Financial Assistance for Public Sector Damages**

Rural Municipality	Population	Approved Payments Total
R.M. of Cartier	2825	$33,516.14

SECTION 6

CONCLUSION

The Board is satisfied that the Flood Damage Assistance Program was administered according to the Terms of Reference and Limits of Compensation in the Orders-in-Council referred to the Manitoba Disaster Assistance Board by the Lieutenant Governor-in-Council.

A number of claimants expressed their appreciation of the help they received. Every effort was made to be fair to claimants without abusing the trust invested in us by the Government of Manitoba.

The Board wishes to express its commitment to continue to serve the Government of Manitoba whenever disaster assistance programs are referred to the Board for administration and implementation. It is only with the full cooperation of all people involved that the residents of Manitoba can continue to receive assistance in times of disasters. The Board pledges itself to that cooperation.

APPENDIX "B"

ORDER-IN-COUNCIL 686/83

MANITOBA

Order-in-Council

No. 686

ON MATTERS OF STATE

To His Honour the ~~Lieutenant-Governor~~ ADMINISTRATOR-in-Council

The undersigned, The Minister of Government Services submits for approval of Council a report setting forth that:

WHEREAS it was deemed expedient and in the public interest to establish "The Manitoba Disaster Assistance Board" to administer programs of assistance to victims of designated disasters referred to it by the Lieutenant Governor-in-Council;

AND WHEREAS by Order-in-Council 759/81, Elswood F. Boles was appointed as Member and Chairman; Sydney Reimer was appointed as Member and Vice-Chairman; and Bernard Ayotte was appointed as Member of The Manitoba Disaster Assistance Board, to serve at the pleasure of the Lieutenant Governor-in-Council;

AND WHEREAS it is deemed advisable to revoke the appointments of Elswood F. Boles, Sydney Reimer, and Bernard Ayotte, effective June 23, 1983;

AND WHEREAS it is deemed advisable to appoint Albert St. Hilaire, Member and Chairman; Willis Ayers, Member and Vice-Chairman, and Member of The Manitoba Disaster Assistance Board, effective June 23, 1983 to serve at the pleasure of the Lieutenant Governor-in-Council.

THEREFORE he, the Minister, recommends:

THAT it is deemed advisable to revoke the appointments of Elswood F. Boles, Sydney Reimer, and Bernard Ayotte, effective June 23, 1983;

THAT it is deemed advisable to appoint Albert St. Hilaire, Member and Chairman; Willis Ayers, Member and Vice-Chairman; and , Member of The Manitoba Disaster Assistance Board, effective June 23, 1983 to serve at the pleasure of the Lieutenant Governor-in-Council;

THAT the Chairman and Members be paid the salaries, expenses and expenditures and undertakings of said Board from and out of the Consolidated Fund with monies authorized under an Act of the Legislature to be so paid and applied, the sum of twenty-five dollars ($25.00) per hour for each hour spent on the business of the Board, together with such actual expenses as they incur in the performance of their duties.

Initiating Department/Agency

Department/Agency Authorized Officer

Government Services

Approved By

M.C.C. C.I.C. Finance

Name

Civil Litigation Branch/ or Legislative Counsel: Initials

Signature

IN THE EXECUTIVE COUNCIL CHAMBER, WINNIPEG

Upon consideration of the foregoing report and recommendation Council advises that it be done as recommended.

22 June 1983
Date

President or Presiding Member

AT GOVERNMENT HOUSE IN THE CITY OF WINNIPEG

Approved and Ordered this 22nd day of June A.D. 19 83

APPENDIX "D"

ORDER-IN-COUNCIL 1046/84

MANITOBA

Order in Council

No. 1046

ON MATTERS OF STATE

To The Honourable the Lieutenant Governor in Council

The undersigned, the Minister of ....Government Services.....
submits for approval of Council a report setting forth that:

WHEREAS the Manitoba Disaster Assistance Board has been established to enquire into the damages and losses caused by a series of torrential rains in the City of Winnipeg on June 16, 21 and 22, 1984 which resulted in extensive sewer back up and basement flooding throughout the city;

AND WHEREAS it is deemed expedient and advisable to provide financial assistance to City of Winnipeg residents whose buildings have been damaged and who have incurred additional personal losses and out-of-pocket expenses attributable to the related rain storms;

AND WHEREAS the Government of Canada has agreed in principle to sharing the costs of such financial assistance with the Province for claimable expenditures under the existing Federal-Provincial Disaster Financial Assistance Arrangement;

AND WHEREAS the City of Winnipeg has requested the Province, through the Manitoba Disaster Assistance Board established by Order-in-Council 759/81, to administer a program of financial assistance to Winnipeg residents who suffered losses and damages as a result of basement flooding;

AND WHEREAS the City of Winnipeg has been approached to share in the costs by providing financial assistance on the basis of the following formula:

100 percent towards the first $1 per capita (approximately $600,000.00)
50 percent of the difference between this amount and the first $1 million of eligible costs. (approximately $400,000.00)

THEREFORE he, the Minister recommends:

1. THAT the Manitoba Disaster Assistance Board shall determine whether the Disaster Assistance Program applies in each individual case.

2. THAT assistance be allowed in respect of the following, namely

   (a) dwelling houses including those used in part for the conduct of a business;

   (b) buildings which in the opinion of the Board are appurtenant to a dwelling house;

   (c) buildings used for the conduct of a business owned by a person or persons who, in the opinion of the Board, are engaged in a small business;

   (d) apartment blocks owned by a person or persons who in the opinion of the Board are engaged in a small business;

   (e) additional losses and damages and out-of-pocket expenses relating to personal effects and moveable objects as set out in schedule "A";

   shall first be determined by evaluators appointed by the Board and estimated on the cost of good average materials as determined by the Board; and such work as, in the opinion of the Board and within reason, may be necessary to restore such basements to a similar condition as existed prior to the storms subject to the limitations hereinafter provided.

3. THAT the total amount of assistance to be allowed in respect of all losses i.e. damaged buildings, personal effects, moveable objects, small business inventories and additional out-of-pocket expenses shall be subject to a deductible of $250.00 and the balance of the remaining approved costs up to a maximum of $30,000.00.

. . . 2

4. THAT notwithstanding anything in this Order the persons to whom assistance may be granted will be:

   (1) all persons whose buildings, property or place of residence were, in the opinion of the Board, located within the boundaries of the City of Winnipeg and

   (2) who have filed an application with the Board for an assistance grant, and

   (3) who have satisfied the Board that they are the owners of the damaged property or the persons otherwise entitled to apply for assistance.

5. THAT the said Board shall have the power to rent office accommodation, to rent or purchase office supplies and equipment, to purchase stationery and to employ and fix salaries of such persons as may be required to enable the said Board to carry out the work assigned to it.

6. THAT the Board request the City of Winnipeg to second certain suitable personnel from its employees to assist the Board in the operation of inspection and reporting of damages and losses for a period of six months and that the City of Winnipeg be responsible for providing regular pay and benefits to all its seconded staff including payments for overtime work if necessary in accordance with existing agreements.

7. THAT the Manitoba Disaster Assistance Board be responsible for the accommodation, training and supervision of all seconded staff from the city.

8. THAT the amount owing to the Province by the City of Winnipeg would be reduced by the direct salary costs attributable to City of Winnipeg employees seconded to the Manitoba Disaster Assistance Board.

9. THAT the net amount owed to the Province by the City of Winnipeg is to be determined after all expenditures have been finalized and audited financial statements are available.

10. THAT the salaries of the members of the said Board and the persons employed by the said Board and all other expenses which may be incurred by the said Board be paid out of an account to be established by the Department of Finance for such purpose under presentation of a requisition signed on behalf of the said Board by a member of the said Board and countersigned by the Secretary of the Board and a requisition so signed shall be conclusive proof that the said payment has been properly made under this Order.

11. THAT when the amount of assistance in respect of a building or buildings and/or other out-of-pocket expenses have been determined in accordance with the terms of this Order, the Board shall set up a credit in an account in the name of the owner or the person or persons otherwise entitled to apply for assistance, to be kept bythe Board and the person in whose name the account is opened in compliance with the procedure established by the Board may apply to the Board to have requisitions for the purchase of material and accounts for labour chargeable against the said credit.

12. THAT the Board shall issue requisitions for payment for materials and labour and other out-of-pocket expenses which have been supplied and charged against the said credits and for cash allowances in settlement of such credits that are less than two thousand dollars ($2,000.00); and that the Provincial Auditor be authorized to approve and pass for payment and the Department of Government Services be authorized to pay out of an account to be established by the Department of Finance such requisitions when signed by a member of the Board and coutersigned by the Secretary of the Board and a requisition so signed shall be conclusive proof that the said payment has been properly made under this Order.

13. THAT the Minister of Government Services may appoint a committee to determine appeals from the decisions and findings of the Manitoba Disaster Assistance Board.

14. THAT all compensation payments made under this Order-in-Council shall be ex-gratia.

Initiating Department/Agency	
Department/Agency	Authorized Officer
Mdis	
Approved By C.S.C.	Finance
Approved as to form by: Name	
Civil Litigation Branch or Legislative Counsel:	Initials

Signature

IN THE EXECUTIVE COUNCIL CHAMBER, WINNIPEG

Upon consideration of the foregoing report and recommendation Council advises that it be done as recommended.

19 September 1984
Date

President

AT GOVERNMENT HOUSE IN THE CITY OF WINNIPEG

Approved and Ordered this 19th day of September A.D. 1984

Lieutenant Governor

PSF 68A

This is the Schedule "A" referred to in
Order dated 10/6/84

SCHEDULE "A"

ESSENTIAL PERSONAL EFFECTS, MOVEABLE PROPERTY

AND ADDITIONAL OUT-OF-POCKET EXPENSES

These will include the following:

1. Repair or replacement of refrigerators, freezers, and allowance re contents, washing machines, dryers, furniture and cleaning or repairing of loose carpets, bedding.

2. Clothing - in accordance with Board Guidelines.

3. Other essential personal effects and moveable property.

4. Business inventories.

APPENDIX "E"

ORDER-IN-COUNCIL 1047/84

MANITOBA

Order in Council

No. 1047

ON MATTERS OF STATE

To The Honourable the Lieutenant Governor in Council

The undersigned, the Minister of Government Services

submits for approval of Council a report setting forth that:

WHEREAS the Manitoba Disaster Assistance Board has been established to inquire into the damages and losses caused by torrential rains in the Village of Elie and the surrounding area on June 16 and June 17, 1984 which resulted in extensive sewer back and basement flooding throughout the area;

AND WHEREAS it is deemed expedient and advisable to provide financial assistance to those whose buildings have been damaged and have incurred additional personal losses and out-of-pocket expenses attributable to the related rainstorms;

AND WHEREAS the Government of Canada has agreed in principle to sharing the costs of such financial assistance with the Province for claimable expenditures under the existing Federal-Provincial Disaster Financial Assistance Arrangements.

THEREFORE he, the Minister recommends:

1. THAT the Manitoba Disaster Assistance Board shall determine whether the Disaster Assistance Program applies in each individual case.

2. THAT assistance to be allowed in respect of the following, namely

   (a) dwelling houses including those used in part for the conduct of business;

   (b) buildings which in the opinion of the Board are appurtenant to a dwelling house;

   (c) buildings used for the conduct of a business owned by a person or persons who in the opinion of the Board are engaged in small business;

   (d) apartment blocks owned by a person or persons who in the opinion of the Board are engaged in a small business;

   (e) additional personal out-of-pocket expenses as set out in schedule "A";

   shall first be determined by evaluators appointed by the Board on the basis of the cost of good average materials as determined by the Board; and such work as, in the opinion of the Board and within reason, may be necessary to restore the basements of such buildings to a similar condition as existed prior the storm subject to the limitations hereinafter provided.

3. THAT the total amount of assistance to be allowed in respect of all losses i.e. damaged basements and additional out-of-pocket expenses shall be subject to a deductible of $250.00 and the balance on the basis of 75% of the remaining approved costs up to a maximum of $30,000.00.

4. THAT notwithstanding anything in this Order the persons to whom assistance may be granted will be:

   (1) all persons whose buildings, property or place of residence were in the opinion of the Board within the areas affected by the storm, and

   (2) have filed an application with the Board for an assistance grant, and

   (3) who have satisfied the Board that they are the owners of the property damaged or the persons otherwise entitled to apply for assistance.

5. THAT the said Board shall have the power to rent office accommodation, to rent or purchase office supplies, to purchase stationery and to employ and fix salaries of such persons as may be required to enable the said Board to carry out the work assigned to it.

. . . 2

6. THAT the salaries of the members of the said Board and the persons employed by the said Board and all other expenses which may be incurred by the said Board be paid out of an account to be established by the Department of Finance for such purpose under presentation of a requisition signed on behalf of the said Board by a member of the said Board and coutersigned by the Secretary of the Board and a requisition so signed shall be conclusive proof that the said payment has been properly made under this Order.

7. THAT when the amount of assistance in respect of a building or buildings and/or other out-of-pocket expenses have been determined in accordance with the terms of this Order, the Board shall set up a credit in an account in the name of the owner or the person or persons otherwise entitled to apply for assistance, to be kept by the Board and the person in whose name the account is opened in compliance with the procedure established by the Board may apply to the Board to have requisitions for the purchase of material and accounts for labour chargeable against the said credit.

8. THAT the Board shall issue requisitions for payment for materials and labour and other out-of-pocket expenses which have been supplied and charged against the said credits and for cash allowances in settlement of such credits that are less than two thousand dollars ($2,000.00); and that the Provincial Auditor be authorised to approve and pass for payment and the Department of Government Services be authorised to pay out of an account to be established by the Department of Finance such requisitions when signed by a member of the Board and countersigned by the Secretary of the Board and a requisition so signed shall be conclusive proof that the said payment has been properly made under this Order.

9. THAT the Minister of Government Services may appoint a committee to determine appeals from the decisions and findings of the Manitoba Disaster Assistance Board.

10. THAT all compensation payments made under this Order-in-Council shall be ex-gratia.

Initiating Department/Agency

Department/Agency — Authorized Officer

Approved By C.S.C. — Phones

Approved as to form by:

Name

Civil Litigation Branch or Legislative Counsel — Initials

Signature

IN THE EXECUTIVE COUNCIL CHAMBER, WINNIPEG

Upon consideration of the foregoing report and recommendation Council advises that it be done as recommended.

19 September 1984
Date

President of Executive Council

AT GOVERNMENT HOUSE IN THE CITY OF WINNIPEG

Approved and Ordered this 19th day of September A.D. 1984

Lieutenant Governor

PRF 91A

Order-in-Council No. 1047/84

Michael B Dreiter
Clerk of the Executive Council

SCHEDULE "A"

ESSENTIAL PERSONAL EFFECTS, MOVEABLE PROPERTY AND ADDITIONAL OUT-OF-POCKET EXPENSES

These will include the following:

1. Repair or replacement of refrigerators, freezers, and allowance re contents, washing machines, dryers, furniture and cleaning or repairing of loose carpets, bedding.

2. Clothing - in accordance with Board Guidelines.

3. Other essential personal effects and moveable property.

4. Business inventories.

APPENDIX "F"

ORDER-IN-COUNCIL 1048/84

MANITOBA

ON MATTERS OF STATE

No. 1048

To The Honourable the Lieutenant Governor in Council

The undersigned, the Minister of Government Services

submits for approval of Council a report setting forth that:

WHEREAS torrential rains on June 16 and 17, 1984, have caused extensive damages to certain municipal facilities in the Rural Municipality of Cartier;

AND WHEREAS it is deemed expedient and advisable to provide financial assistance to this municipality suffering losses and damages due to the above rainstorms;

AND WHEREAS the Government of Canada has agreed in principle to sharing the costs of such financial assistance with the Province for claimable expenditures under the existing Federal-Provincial Disaster Financial Assistance Arrangements.

THEREFORE he, the Minister recommends:

THAT financial assistance be extended to the Rural Municipality of Cartier to enable this municipality to restore its damaged facilities, to their pre-storm condition; costs which are deemed eligible are detailed in Schedule "A";

THAT the total amount of assistance to be allowed in respect of the damages will amount to ninety percent (90%) of the approved costs as determined by the Engineering and Construction Branch of the Department of Natural Resources;

THAT the municipality be requested to prepare a list of damages and restoration costs which are applicable. This claim should be forwarded to the Director, Engineering and Construction Branch, Department of Natural Resources, 1577 Dublin Avenue, Winnipeg, Manitoba, R3E 3J5, with a copy to the Manitoba Disaster Assistance Board, 204 - 379 Broadway, Winnipeg, Manitoba, R3C 0T9, no later than

THAT an inspection team be assigned to the municipality and the team leader contact the municipality to arrange for an inspection of the listed items;

The inspection team will consist of:

1. A representative of the Engineering and Construction Branch (Team Leader),

2. a representative of the Water Resources Branch,

3. a representative of the Department of Highways,

4. a representative of the Manitoba Disaster Assistance Board.

5. Where, in the opinion of the Manitoba Disaster Assistance Board circumstances so require, a representative of an appropriate government department or agency.

THAT the Reeve of the Municipality be requested to designate a municipal representative to accompany the team during the inspection.

THAT subsequent to the inspection the municipality be authorised to proceed with approved repair and restoration works.

THAT upon request by the municipality, the Province advance to the municipality, a cash advance not exceeding 75% of the estimated amount of the Provincial share of the approved repair and restoration costs incurred by these storms;

THAT upon completion of the approved repair works, the municipality, prior to , submit to the Director, Engineering Branch, a Statutory Declaration accompanied by a list of repairs and costs, supporting bills and receipts in evidence of payment. Subsequent to this, final inspection will be carried out and a final grant paid.

. . . 2

THAT where the municipality rents equipment from contractors or other persons or agencies, the maximum rental rates that be approved under this assistance program will not be greater than the current government rental rates. Information in respect to these rates can be obtained from the Engineering and Construction Branch;

THAT an Inter-Departmental Review Committee hear appeals from the municipality in the case of claims initially rejected by the inspection team. In the event that the municipality wishes to appeal a decision made by the inspection team, it will submit such an appeal to the Director, Engineering and Construction Branch, who is the Chairman of the Inter-Departmental Review Committee.

Initiating Department/Agency	
Department/Agency	Authorized Officer
Approved By C.S.C.	Minister
Approved as to form by: Name	
Civil Litigation Branch or Legislative Counsel	Initials

Signature

IN THE EXECUTIVE COUNCIL CHAMBER, WINNIPEG

Upon consideration of the foregoing report and recommendation Council advises that it be done as recommended.

19 September 1984
Date

President of the Executive Council

AT GOVERNMENT HOUSE IN THE CITY OF WINNIPEG

Approved and Ordered this 19th day of September A.D. 1984

Lieutenant Governor

PSF 69A

This is the Schedule "A" referred to in Order-in-Council No. 1048/84

Michael B. Breitkreuz
Clerk of the Executive Council

SCHEDULE "A"

CATEGORIES OF LOSSES AND DAMAGES ELIGIBLE FOR COST-SHARING

Costs which are deemed eligible for sharing by the Province will consist of the following:

1. Repairs to Facilities

Costs may include:

(i) Labour (other than salaries or wages of regular employees whether salaried or hourly paid).

(ii) Normal operating costs of pumps, trucks, generators and related equipment including rentals; but shall not include the costs of operating permanent equipment.

2. Restoration

a) Municipal Drains and Culverts

In respect to municipal drains the Province will share in the cost of restoring municipal drains to the condition existing prior to the storm in June 1984.

Where the municipality wishes to raise the standard of drains and/or culverts, it may do so with the approval of the Water Resources Branch. Assistance will only be granted on the basis of the Water Resources Branch's estimate of costs required to restore the works to a condition estimated to have existed prior to the storms on June 16 and June 17, 1984.

b) Municipal Roads

With respect to roads and streets, assistance will be provided towards the costs of repairing damages caused by extreme rains related to the storm in June 1984.

The term "roads and streets" will include sub-grades, surface and structures as well as other municipal works such as curbs, catch-basins etc., which must be restored in conjunction with the roadway.

The Province will share in the costs of restoring roads and streets only to the condition estimated to have existed prior to the storm in June 1984.

Where the municipality wishes to raise the standard of the sub-grade, surface or structure, it may do so with the approval of the Highways District Engineer. Assistance will only be granted on the basis of the District Engineer's estimate of costs required to restore the works to the condition estimated to have existed prior to the storm in June 1984.

APPENDIX "G"

NEWS RELEASES ON THE

FLOOD ASSISTANCE PROGRAM

Manitoba

Information Services

Room 29
Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V8

Phone (204) 945-3746

Dave Gorrie
3940

News Service

Date: August 31, 1984

FLOOD ASSISTANCE AID
FOR CITY RESIDENTS SET

Premier Howard Pawley has announced details of the government's plans for compensation to Winnipeg residents who suffered flood damage caused by a series of torrential rainstorms which hit the city in June.

"Assistance will be offered to home owners and small businesses according to the Manitoba Disaster Financial Assistance policy which was approved by the provincial government in June," Mr. Pawley said.

"The plan, which parallels the federal disaster financial assistance arrangements, provides for a sharing of disaster costs by the federal government, the province, the City of Winnipeg and citizens who have eligible disaster costs."

The policy, he explained, states that individuals and small businesses may claim 75 per cent of approved costs, after a $250 deductible, to a maximum of $30,000. "However, because of the City of Winnipeg's offer of financial assistance, individuals and small businesses will receive a full 100 per cent of approved costs to a maximum of $30,000 after the $250 deductible."

The cost sharing formula that will apply has the City of Winnipeg contributing 100 per cent toward the first $1 per capita of disaster cost. This will represent approximately $600,000 (Winnipeg's population). The difference between this amount and the first $1 million of eligible costs ($400,000) will be shared on a 50-50 basis between the city and the province.

The remaining damage costs will be shared between the federal and provincial governments according to the disaster financial assistance policy. Here is the basic federal-provincial disaster cost-sharing formula that will apply:

Per Capita Eligible Cost	Federal Share	Provincial Share
$0.00 to $1.00	0%	100%
$1.01 to $3.00	50%	50%
$3.01 to $5.00	75%	25%
$5.01 Plus	90%	10%

-more-

"Results of a telephone survey conducted by the City of Winnipeg estimate total flood damage claims to be around $9.3 million," Mr. Pawley reported. "We're hoping that actual claims that come through the Manitoba Disaster Assistance Board office will amount to considerably less than this."

Winnipeg residents who experienced basement flooding as a result of heavy rainstorms in June may pick up application for assistance forms from City Hall and any of the city's community committee offices as well as from the Manitoba Disaster Assistance Board.

Assistance will be provided for structural damages including damage to wall panelling, furnaces, hot water tanks, electrical wiring and the like.

Losses and damages to moveable objects such as washing machines, dryers, freezers, loose rugs, furniture and clothing will also be claimable.

Damages costs for recreational items such as T.V. sets, stereos, sports equipment and video games are not eligible for compensation.

-30-

For further details and application forms contact:

Manitoba Disaster Assistance Board - 945-3050
204-379 Broadway Avenue
Winnipeg, Manitoba
R3C 0T9

Manitoba

Information Services

Phone (204) 945-3746

Room 29
Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V5

News Service

Date: August 31, 1984

ELIE AREA TO RECEIVE FLOOD DAMAGE ASSISTANCE

Government Services Minister A.R. (Pete) Adam has announced that residents of the Rural Municipality of Cartier in the area surrounding the Village of Elie, who suffered flood damages due to heavy rainfall on June 16 and 17, 1984, will be eligible for financial assistance from the province.

"Assistance will be offered to about 25 homeowners whose basements flooded due to sewer backup, in accordance with Manitoba Disaster Financial Assistance policy," said Mr. Adam.

"The policy is that individuals may claim 75 per cent of approved costs, after a $250 deductible, to a maximum of $30,000."

Assistance will be provided for structural damages including damage to wall panelling, furnaces, hot water tanks, electrical wiring and the like, Mr. Adam said. Losses and damages to moveable objects such as washing machines, dryers, freezers, loose rugs, furniture and clothing will also be claimable.

Mr. Adam added that damage costs for recreational items such as T.V. sets, stereos, sports equipment and video games are not eligible for compensation.

Damage to public property that resulted from the torrential rainfall will also be eligible for cost-sharing between the Rural Municipality of Cartier and the province.

"The disaster cost-sharing formula that would apply is based on the municipality's population," Mr. Adam said.

The first dollar of per capita of eligible cost is paid by the municipality. The next $2 per capita is cost-shared on a 50-50 basis between the province and the municipality. The next $2 per capita is cost-shared with the province paying 75 per cent and the municipality paying 25 per cent. Per capita eligible costs which exceed $5 are shared on a 90 per cent - 10 per cent basis between the province and municipality, respectively.

Application forms for financial assistance will be mailed to the Elie municipal council office for distribution to claimants or may be obtained by contacting: Manitoba Disaster Assistance Board, 204-379 Broadway, Winnipeg, Manitoba R3C 0T9, phone 945-3050.

-30-

APPENDIX "H"

CORRESPONDENCE BETWEEN THE

CITY, PROVINCE, AND FEDERAL GOVERNMENT

MANITOBA

MINISTER OF GOVERNMENT SERVICES

WINNIPEG

Room 141, Legislative Bldg.
July 17, 1984

Honourable Andre Ouellet, P.C.M.P.
President of Privy Council and
House of Commons
Minister Responsible for Emergency
Planning
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Mr. Ouellet:

On behalf of the Province of Manitoba, I would request your "approval-in-principle" respecting federal/provincial cost-sharing under the Disaster Financial Assistance arrangements for emergency expenditures related to the severe weather we have experienced throughout the province during the months of June and July.

The Province has experienced severe thunderstorms, accompanied by high winds, excessive rain, hail and some tornadoes. We are currently facing severe problems associated with farm and basement flooding. The latter is particularly acute in the City of Winnipeg. In addition, on July 8, 1984, the St. Claude and Rosenort area of Manitoba experienced a severe tornado which caused severe damage to buildings and crops.

No immediate overall estimate in respect to public utility, municipal, individual and other provincial damages directly attributable to this severe weather is available. We are currently obtaining estimates through the respective municipal offices and this will be made available to you as soon as possible.

In the meantime, your "approval-in-principle" is requested in order that we may be in a position to make a joint announcement respecting disaster financial assistance.

Your early response would be appreciated.

Yours truly,

A. R. (Pete) Adam
Minister

DEPUTY MINISTER
JUL 18 1984

c.c. C.E. Drake

Président du Conseil privé
Ministre responsable pour la planification d'urgence

President of the Privy Council
Minister responsible for emergency planning

July 25, 1984

The Honourable A.R. (Pete) Adam
Minister of Government Services and
Minister Responsible for Emergency Measures
Room 141, Legislative Building
Winnipeg, Manitoba
R3C 0V8

Dear Mr. Adam:

Thank you for your letter of July 17, 1984 regarding the severe and unusual weather which affected parts of Manitoba recently. I note that my predecessor, the Honourable Yvon Pinard, wrote to you on May 22nd regarding a storm which occurred on April 27th and 28th, and I understand that work to determine costs associated with that storm which are eligible for sharing under the Disaster Financial Assistance arrangements is continuing.

With regard to the various storms in June and July, the federal government will be pleased to provide financial assistance in meeting the costs of recovering from their effects, in accordance with the guidelines established for such assistance under the Disaster Financial Assistance arrangements. I would like to remind you that these guidelines prohibit the accumulation of costs associated with separate disasters which, individually, might not reach the cost-sharing threshold. However, disasters which result from a single or an inter-related series of meteorological events might be considered a single disaster for purposes of financial assistance and this could be what occurred in June and July. We will be asking the Atmospheric Environment Service of Environment Canada to make this determination.

.../2

Ottawa, Canada
K1A 0A3

Canada

I have named Mr. W.H. Willis, Emergency Planning Canada's Regional Director for Manitoba, as the federal government's representative to work with your officials in determining any costs which might be eligible for sharing. I would be pleased to consider an advance payment of a portion of the federal government's assistance to Manitoba as soon as an assessment of eligible costs makes this feasible.

May I, on behalf of the government of Canada, express my concern for, and extend my sympathies to, the people of Manitoba who have been affected by the continuing severe weather. I trust that by working together our governments will be able to alleviate the hardships they have experienced.

Yours sincerely,

André Ouellet

MANITOBA
MINISTER OF GOVERNMENT SERVICES
WINNIPEG
MANITOBA

141 Legislative Building
Winnipeg, Manitoba
R3C 0V8

July 25, 1984

His Worship Mayor William Norrie, Q.C.
Mayor of Winnipeg
510 Main Street
Winnipeg, Manitoba
R3B 1B9

Dear Mayor Norrie:

Premier Pawley has asked that I, as Minister responsible for Provincial Disaster Financial Assistance Arrangements, respond to your letter of July 17, 1984 concerning the preliminary results of the City of Winnipeg's survey of damage caused by basement flooding during the recent June rainstorms.

I note from your letter that early estimates place the damage to residential premises in the city at between $9.9 million and $23.3 million, and that estimates of damage to commercial establishments are now underway.

Since it appears, from these totals, that damage assistance may be available from the Government of Canada under its disaster assistance cost-sharing arrangements, I have written to the federal Minister responsible for those arrangements, the Honourable Andre Ouellet, to request approval in principle for the application of the federal assistance formula both in the Winnipeg area and in respect of the other weather damage costs incurred in the province over the last several weeks.

I hope to receive a positive response from the federal Minister in the near future. If the federal government confirms its willingness to share in the costs of basement flooding damage assistance in Winnipeg under its Disaster Assistance Financing Arrangements, I can assure you that the Manitoba Government is prepared to participate and I would hope that the city would participate as well.

....2

DEPOT
JUL 25
GOVERNMENT

In the interim, I would like to suggest that representatives of the Manitoba Disaster Assistance Board meet in the near future with City officials to review the survey information which the City has compiled to date and to discuss procedures which would be followed to implement detailed damage cost assessments and follow-up compensation. As you are probably aware, the standard practice in the past has been for the Manitoba Disaster Assistance Board to deal directly with those who have experienced damage, and to calculate eligible costs and assistance where applicable, in accordance with federal and provincial guidelines.

I will look forward to discussing this matter with you at an early opportunity.

Yours truly,

A. R. (Pete) Adam
Minister

cc: Hon. Howard Pawley
Hon. Mary-beth Dolin

Hon. Andre Ouellet
Hon. Lloyd Axworthy
Mr. W. Willis (Emergency Planning Canada (Winnipeg).

bc: Mr. J.W.E. Brako
Mr. D. Coyle
Mr. E. Eckert
Mr. J. Eldridge

William Norrie Q.C.
Mayor

Office of the Mayor
Winnipeg Manitoba R3B 1B9 Canada

July 31st, 1984.

The Honorable A.R. (Pete) Adam,
Minister of Government Services,
Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Mr. Minister:

Thank you for your letter under date of July 25th, 1984, which was received in my office yesterday.

I am indeed pleased that you have written to the Federal Government to request approval in principle for the application of the Federal assistance formula to cover compensation for damages occurred during the recent heavy rainstorms in the City of Winnipeg.

I am also extremely happy to be assured by you that the Manitoba Government is prepared to participate in this program.

I have today asked our Board of Commissioners to meet with representatives of the Manitoba Disaster Assistance Board to discuss procedures which will be followed to implement detailed damage cost assessments and follow-up compensation.

May I take this opportunity to thank you and your colleagues for your assistance in this matter.

Yours very truly,

WILLIAM NORRIE, Q.C.,
MAYOR.

P.S. I understand that a meeting has been tentatively scheduled for Monday, August 13th to discuss this matter.

William Norrie, Q.C.
Mayor

Office of the Mayor
Winnipeg Manitoba R3B 1B9 Canada

August 13th, 1984.

The Honourable Mary Beth Dolin,
Minister for Urban Affairs,
Legislative Building,
Winnipeg, Manitoba,
R3C 0V8.

Dear Madam Minister:

Re: Basement Flooding in the City of Winnipeg

Further to our previous correspondence on the above referenced matter, I enclose herewith an updated report prepared by the Waterworks, Waste and Disposal Department dated August 9th, 1984.

As you will note, the report states that based on the telephone survey it is estimated that 18,300 homes in Winnipeg experienced basement flooding during June of this year. The value of the damage sustained as a result of this basement flooding varies greatly but as derived from the telephone survey is estimated to be $410 per house. Therefore, based on this information it is estimated that the total damage to all flooded homes in the City is $7,500,000.

Mail-in responses have been received from 1709 residential and 47 non-residential buildings with total damages reported as $3,277,000. and $574,655 respectively.

I am indeed pleased that your colleague, the Honourable Pete Adam has already written to the Federal Government to request approval in principle for the application of the Federal assistance formula to cover compensation for damages occurred during these heavy rainstorms and I believe that this report should be sufficient to allow your government to pursue this matter with all dispatch.

Yours very truly,

WILLIAM NORRIE, Q.C,
MAYOR.

cc: Honourable Howard Pawley, Q.C.
Honourable Pete Adam

Encl.

THE PREMIER OF MANITOBA
WINNIPEG
R3C 0V8

September 5th, 1984

His Worship Mayor William Norrie, Q.C.
Mayor of Winnipeg
510 Main Street
Winnipeg, Manitoba
R3B 1B9

Dear Mayor Norrie:

Re: Basement Flooding In the City of Winnipeg

This will confirm the information conveyed by Provincial Officials to your people on August 24th, 1984 where the Province of Manitoba presented a cost-sharing and damage compensation plan for basement flooding in Winnipeg.

When you and the City's Official Delegation met with the Honourable Mary Beth Dolin and the Honourable A. R. (Pete) Adam on August 13th, 1984, the City indicated it was prepared to contribute its fair share toward the cost of flood compensation. Additionally, the City agreed to provide the Manitoba Disaster Assistance Board with required inspection and assessment staff on a secondment basis, if necessary.

I note the City's original estimates of damage have changed considerably from those which were originally identified to the Province. Based on the most recent information conveyed to us by your officials, the Province of Manitoba is prepared to share in the cost of individual and small business damage claims as delineated on the attachment hereto. The City's contribution under this proposal is estimated to be $800,000.00. In consideration of the City of Winnipeg's contribution, the Province is prepared to waive the 25% reduction on all individual and small business claims as per the provisions of the new formula contained in the Manitoba Disaster Assistance guidelines.

. 2

You are aware, of course, the new disaster guidelines have been changed from the formula used in 1974; the City's contribution In 1974 was $702,946. We consider the estimated $800,000. to be a fair contribution from the City government and would suggest to you the cost-sharing estimates as shown on the attachment represent an appropriate apportionment between the three levels of government.

If this proposal is acceptable to you and your colleagues, I would appreciate receiving formal advice to that effect so that our officials can then approach the Federal Government to finalize cost-sharing with Ottawa.

Sincerely,

Howard Pawley

Howard Pawley

Attachment
c.c. Hon. A. R. (Pete) Adam
Hon. Mary Beth Dolin
Mr. W. Willis (Emergency Planning Canada) (Winnipeg)

b.c.c Mr. J. W. E. Brako
Mr. D. F. Coyle
Mr. J. Eldridge
Mr. H. Eckert
Mr. C. Lussier

[illegible] FLOOD PROTECTION PROPOSE OF CITY CONTRIBUTION

ESTIMATED TOTAL DAMAGE	$9.35M
LESS	
11,700 Ineligible claims < $200 (Individuals)	-1.17
	8.18
LESS	
Residual Individual (4600) & Small Businesses (721) Claims With $250 Deductible as per New Policy	-1.83
	$6.35M

		CITY	PROVINCE	FEDERAL
First	$ 600,000[1]	$600,000	0	0
Next	400,000	200,000	200,000	0
Next	800,000	0	800,000	0
Next	2,000,000 (50/50)	0	1,000,000	1,000,000
Next	2,000,000 (25/75)	0	500,000	1,500,000
Next	550,000 (10/90)	0	55,000	495,000
	$6,350,000	$800,000	$2,555,000	$2,995,000

Ineligible Claims:	$1,170,000
Citizens & Small Businesses:	1,830,000
City:	800,000
Province:	2,555,000
Federal:	2,995,000
ESTIMATED TOTAL COST	$9,350,000

1. Assuming City Population of 400,000.

APPENDIX "I"

ADVERTISEMENT ANNOUNCING THE FLOOD ASSISTANCE PROGRAM

STORM DISASTER ASSISTANCE

TO RESIDENTS OF THE CITY OF WINNIPEG WHO HAVE SUFFERED LOSSES AND DAMAGES DUE TO THE EXCESSIVE RAIN STORMS ON JUNE 16, 21, AND 22, 1984.

THE GOVERNMENT OF MANITOBA AND THE CITY OF WINNIPEG have approved the granting of assistance to those residents suffering eligible losses and damages caused by sewer backup during the above storms.

There will be a deductible of $250.00 and compensation above this amount will be based on the Provincial Disaster Assistance Guidelines.

Application forms will be available at the following offices:

City Clerk's Department
510 Main Street
Winnipeg

City Claims Branch
100 Main Street
Winnipeg

Waterworks, Waste and Disposal Department
1500 Plessis Road
Winnipeg

Manitoba Disaster Assistance Board
204-379 Broadway
Winnipeg

Community Committee Offices:

Assiniboine Park–Fort Garry
5006 Roblin Boulevard
1350 Pembina Highway
(Community Cashier)

City Centre–Fort Rouge
455 Ellice Avenue

East Kildonan–Transcona
755 Henderson Highway
849 Ravelston Avenue West
(Community Cashier)

Lord Selkirk–West Kildonan
1760 Main Street

St. Boniface–St. Vital
604 St. Mary's Road
219 Provencher Boulevard
(Community Cashier)

St. James–Assiniboia
2000 Portage Avenue

Manitoba

PROOF

5 deletes.

APPENDIX "J"

FORMS USED BY

THE MANITOBA DISASTER ASSISTANCE BOARD

TO

ADMINISTER THE PROGRAM

CITY OF WINNIPEG — JUNE 84 RAIN STORMS

Manitoba Disaster Assistance Board
[redacted] Winnipeg, Manitoba [redacted]
Telephone 945-3050

Area

Application for Assistance Re Losses and Damages

Buildings, Moveable Objects, Personal Effects, Other Out-of-Pocket Expenses

Careful completion of this form will greatly assist in early assessment and payment of your claim.

Name of Applicant _____ Telephone _____

Postal Address _____

_____

Tax Roll No. _____

Are you entitled to an insurance settlement? Yes ☐ No ☐

If "Yes" please advise the following:
1. Name of agent or agency
2. Name of your insurance company
3. Policy Number
4. Amount of settlement.

Manitoba Disaster Assistance Board
207 Donald Street
Winnipeg, Man.
R3C 1M5

When is your home available for inspection? Day ☐ Evening ☐

Structural Damage to Building

Place X where applicable
☐ Residence
☐ Garage
☐ Other Buildings
☐ Small Business

For the buildings in question I am legally authorized to make representation as:
☐ Registered owner clear title
☐ Registered owner subject to Mortgage
☐ Registered owner under Agreement of Sale
☐ Tenant and agent of the owner, or
☐ Non-tenant agent of the owner.

If applicant is not the owner give name and address of owner.

Name _____ P.O. Address _____

Moveable Objects, Personal Effects, Out-of-Pocket Expenses and Structural Damages

Quantity	Article	Original Cost	Year of Purchase
	If more space is required use reverse side or attach separate sheet.		

NOTE: RETAIN ALL ITEMS LISTED ABOVE FOR INSPECTION BY BOARD INSPECTOR.

ALLOWANCES FOR LOSSES AND DAMAGES ARE SUBJECT TO A DEDUCTIBLE OF $250.00. IF YOUR LOSSES AND DAMAGES ARE LESS THAN THIS AMOUNT, PLEASE DO NOT COMPLETE THIS APPLICATION.

DECLARATION

1. I certify that the above statements represent a true and correct listing of expenses and/or losses incurred by me.
2. I understand that any amount awarded as partial reimbursement of expenses incurred by me as a result of the disaster is an ex-gratia grant from Governments.

Signature of Applicant _____ Date _____

[redacted]

Manitoba Disaster Assistance Board

Name _____ Winnipeg Storm 84

Address _____

_____ Postal Code _____

Date Application Received _____

Award Number _____

Remarks _____

_____

_____

MG-6480 (Rev. 84)

Manitoba Disaster Assistance Board

Name _____ Winnipeg Storm 84

Address _____

_____ Postal Code _____

Date Application Received _____

Award Number _____

Remarks _____

_____

_____

MG-6480 (Rev. 84)

Inspector's Certification

Where applicant states that he is the owner

I certify that I have agreed the tax roll number and name on the application for assistance form with the actual property tax bill.

Date: _____

_____
Inspector's Signature

Name _____ Date _____

Address _____

_____

Home Owners Labour for: _____

_____

Hours Spent: _____

Hourly Rate: _____

TOTAL _____

CLAIM _____

_____
Signature

Manitoba Disaster Assistance Board

Moveable Objects and Personal Effects etc.

Name of Applicant _____ Telephone No. _____

Postal Address _____

Legal Property Description (Section or Lot No.) _____

Water Levels _____

ITEM	Original Cost	Year of Purchase

Manitoba Disaster Assistance Board

Basement Check Sheet

CLAIMANT _____

Basement Size _____ Water Level _____ Age _____

General Condition of Floor _____ Foundation _____

Room	Size	General Condition	Type of Floor (State if Raised)	WALLS – Insulated, Panelled, Papered, Painted	Age	Ceiling

FURNACE – Forced Air____ Gravity____ Hot Water____ Oil____ Gas____ Other_____

Submerged Furnace____ Burner____ Fan Motor____ Stack Switch____

Oil Tank Upset _____ Inside_____ Outside_____

HOT WATER TANK – Gas____ Electric____ No. of Heaters____ No. of Thermostats____

Glass Lined_____ Standard_____ Insulating Cover_____

ELECTRIC PANEL – Submerged____ Fuse Type____ Breaker Type____ No. of Breakers_____

BASEMENT PUMP OUT – Charged____ Free____

CONDITION OF STAIR – _____

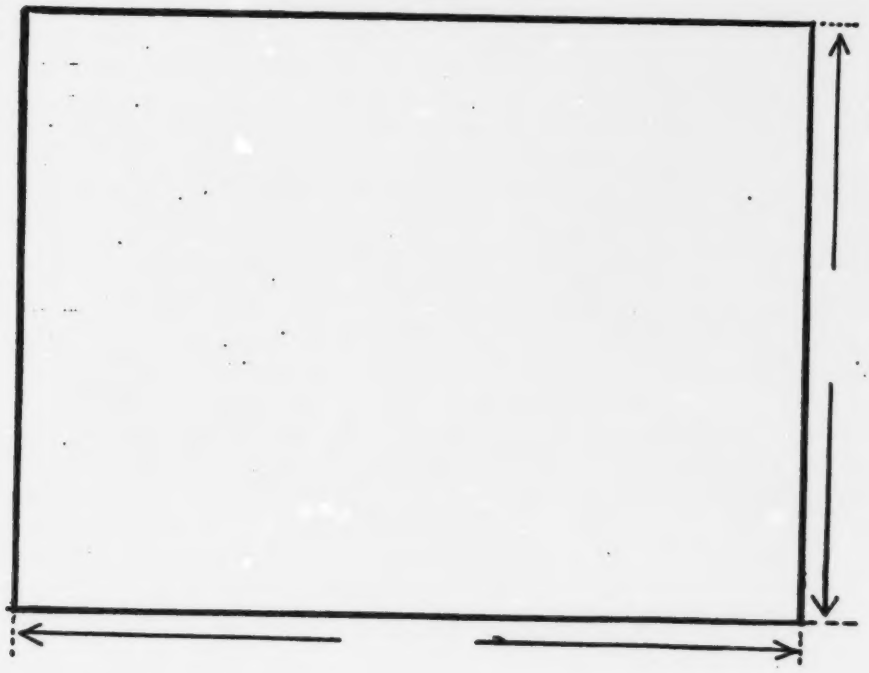
Painted____ Carpeted____ Treads____ Tiled____ Line____

LANDING – Flooded____ Size_____ Floor Covering_____

BUILT-IN CABINETS _____

COMMENTS & PLAN – _____

PLEASE COMPLETE SKETCH BELOW:



Dwelling Damage Schedule

Area

OWNER _____ ADDRESS _____

Legal Description of Property _____

Owner Occupied ..... Tenant Occupied ..... House Dimensions

TYPE OF HOUSE: Bungalow ..... 1½ Storey..... 2 Storey..... Age of Building..... Estimated Value B.F. $.....

TYPE OF FOUNDATION: Concrete..... Stone ..... Wood Posts ..... Slab.....

HOUSE CONSTRUCTION: Frame..... Masonry .....

WATER LEVEL: Above basement floor..... Height.....ft.

Description	Cost
BASEMENT Size Water Level	
GARAGE OR SHED Size . Water Level	

I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THIS REPORT IS CORRECT.

Date of Inspection..... Inspector .....

MO-8433

TOTAL _____

Valuator _____

Valuation Date _____

[illegible]

List of Articles DISPOSED OF _____ as a Result of the Disaster.
DAMAGED BUT RETAINED _____

(Please check of one that is applicable)

QTY.	ARTICLE	NEW PRICE	AGE	OFFICE EVALUATION

I HEREBY CERTIFY THAT THE ABOVE IS TRUE AND CORRECT.

_____ Name

_____ Witness

_____ Address

AWARD NO. E 2000

Manitoba Disaster Assistance Board

207 Donald St. Winnipeg, Manitoba, Canada R3C 1M5

(204) 945-3050

Re: _____

With reference to your application for assistance re losses and damages caused by the heavy rains in June 1984, to the above property, we wish to inform you that your application has now been considered by the Board.

The decision of the Board is to award you the following ex-gratia payment to assist you in defraying the costs of your losses and/or the repair of damages relating to the above described property.

$	for Structural Damages
$	for Movable Objects, Personal Effects, Business Inventories etc.
$	

This award is being made on the understanding that the money will be applied towards repair and/or replacement. If deemed to be required a final inspection will be undertaken prior to a cheque being issued.

Yours truly,

Albert St. Hilaire
Chairman

K.M. Rothwell
Secretary

Original—White to Claimant: Second Copy—Green to Finance Department: Third Copy—Canary to Accounting: Fourth Copy—Pink to Voucher File: Fifth Copy—Goldenrod to Claim File.

MG-6483

AWARD NO. F 0600

Manitoba Disaster Assistance Board

207 Donald St. Winnipeg, Manitoba, Canada R3C 1M5

(204) 945-3050

Re: _____

With reference to your application re losses and damages caused by the heavy rains in June 1984, to the above property, we wish to inform you that your application has now been considered by the Board.

The decision of the Board is to award you the following ex-gratia payment to assist you in defraying the costs of your losses and/or the repair of damages relating to the above described property.

$	for Structural Damages
$	for Movable Objects, Personal Effects, Business Inventories etc.
$	

Ex-gratia payments, not exceeding the amount shown above, will be made subject to the following requirements being met.

1. Receipt by the Board of all invoices for materials, labour, rentals etc. and other exspenses incurred, supporting the amount of the above award.

2. Receipt by the Board of a report from an employee of the Board, indicating that an inspection of all property has been carried out and confirming that repairs have been completed in a satisfactory manner.

Payment will be made in the form of cheques, made payable to the owner of the property or jointly to the owner and supplier or contractor.

We wish to remind you that awards are made to assist you in restoring the damaged properties to their pre-storm condition.

It is the responsibility of the owner to repair his property and to make his own contracting arrangements.

Yours truly,

Albert St. Hilaire
Chairman

K.M. Rothwell
Secretary

Original—White to Claimant: Second Copy—Canary to Accounting; Third Copy—Pink to Claim File.

MG-6484

Cheque Requisition

Manitoba Government Services
Manitoba Disaster Assistance Board

207 Donald St.
Winnipeg, Manitoba
R3C 1M5

Award No.
Area

Claimant _____ Date Issued _____ 19 ____

Address _____

_____

MAXIMUM AUTHORIZED AWARD $ _____

To: PROVINCIAL TREASURER

Please prepare cheque(s) payable jointly to the undernoted supplier(s) and the claimant; and mail cheque(s) directly to claimant.

Name of Claimant	Name of Supplier	Cheque Amount

Approved by ..... Chief Inspector

Sub - Total	$
Previous Payment	$
TOTAL PAID	$

Payments will not be made until instructions hereunder have been complied with and certificates A & B have been duly completed.

A CERTIFICATE OF CLAIMANT

I hereby acknowledge the good delivery to me and satisfactory services performed for me by the supplier(s) for invoices attached.

Final Payment _____

Further Progress Payments Required _____

Date ....

B CERTIFICATE OF INSPECTOR

I hereby certify that goods and services have been received by the claimant, that work has been completed and I recommend payments shown above.

Final Payment _____

Further Progress Payments Required _____

Date ....

FOR BOARD USE ONLY

Authorized and approved for payment and is within the limits approved by Orders-in-Council 1046/84 or 1047/84

Secretary .....

Chairman .....

Audited by .....

Original – White to Finance Department; 2nd copy – Canary to Claim File; 3rd copy – Pink to Voucher File.
4th copy – Goldenrod to be retained by Claimant.

MG–6482

MANITOBA DISASTER ASSISTANCE BOARD

Financial Assistance Agreement

WHEREAS _____(hereinafter
(name)
referred to as the "Recipient") has been awarded Financial Assistance by the Manitoba Disaster Assistance Board (hereinafter referred to as the "Board") in the amount of $_____ as compensation for losses arising from the storms on June 16, 21 and 22, 1984 (hereinafter referred to as the "losses").

NOW THEREFORE IN CONSIDERATION of the above amount, the receipt of which is hereby acknowledged, the Recipient hereby covenants and agrees as follows:

1. The Recipient shall forthwith advise the Secretary of the Board of any compensation received by the Recipient from any other sources for the losses.

2. If in the opinion of the Board the compensation from other sources relates to the particular losses for which Financial Assistance has been paid by the Board, the amount of that compensation, not exceeding the amount of Financial Assistance paid, shall constitute a debt due and payable to the Government of Manitoba.

3. The debt referred to in paragraph 2 shall be payable to the Government of Manitoba within thirty days from the date of mailing by the Board of written notice of the debt to the Recipient.

4. The Recipient shall, within thirty days of the mailing of a written request by the Board, give any person designated by the Board access to any records and documents within the power and control of the Recipient and relating to the losses and any compensation received.

5. If the Recipient fails to report compensation as required by paragraph 1 or fails to comply with a request under paragraph 3, the entire amount of the Financial Assistance paid herewith shall be deemed to be a debt due to the Government of Manitoba, payable on demand.

DATED the _____day of _____, 198__.

_____
(Recipient's signature)

_____
(Witness)

PAYMENT VOUCHER

Manitoba Finance

1. DATE

2. PAYMENT VOUCHER NO. 466349

3. MAKE CHEQUE PAYABLE TO:

4. FOR ACCOUNT OF:

NAME

ADDRESS

5. TOTALIZED ACCOUNT

6. SOCIAL INSURANCE NO.

DATE	10. INVOICE NUMBER	11. TYPE	12. AMOUNT PAYABLE	13. PARTICULARS

20. ACCOUNT NUMBER (DEPT., MAIN AND SUB ACCOUNT)	21. LATE	22. AMOUNT	23. EXPENDITURE OBJECT	24. REFERENCE	25. DEPARTMENTAL DISTRIBUTION PROGRAM	RESP. CENTRE	ACTIVITY	SUB-ACTIVITY	26. SHAREABILITY

FOR DEPARTMENTAL USE

30.

NOT FOR DEPARTMENTAL USE

PROVINCIAL AUDITOR'S OFFICE EXAMINED BY:

Payment requisitioned in accordance with the requirements of The Financial Administration Act. Particularly, the undersigned certifies that goods or services have been received or the payment is in accordance with a contract therefor, that prices are as agreed and that funds are available within the account charged.

31. DEPUTY MINISTER OR AUTHORIZED SIGNING OFFICER

DISTRIBUTION: PART 1 - Provincial Audit
Other Parts - See F.A.M. 20-1.1

0 PSF 105

Manitoba Disaster Assistance Board

Name: _____ Week Ending: _____

Location	Fri	Sat.	Sun.	Mon.	Tue.	Wed.	Thurs.	TOTAL
TOTAL								TOTAL

ENTER TIME EACH DAY

Employee Signature ..... Approved .....

MG-8441 (Rev. 84)

Name: _____ Week Ending: _____

	Lodging		Meals		Parking		Others(Specify)			Miles	Km. 21.8¢		
Fri.													
Sat.													
Sun.													
Mon.													
Tues.													
Wed.													
Thurs.													
TOTAL													

_____
Employee Signature

TOTAL $.....

_____
Approved

BE SURE TO HAVE RECEIPTS

Positive Time Report

Manitoba

DEPARTMENT PAYROLL NO. _____

DEPARTMENT NO _____ LOCATION _____

PAYROLL FOR _____

ONE TIME DEDUCTION ACTION CODES
54 1X DEBIT
55 1X CREDIT
56 1X STOP
57 1X INCOME TAX DEBIT

DEPT OF FINANCE
PAYROLL NUMBER PT 048145
PAYCODE
1 ☐ HOURLY RATE 4 ☐ HOURLY RATE
2 ☐ SALARY RATE 5 ☐ SALARY RATE

EMPLOYEE NUMBER	EMPLOYEE NAME SURNAME	EMPLOYEE NAME GIVEN NAME/INITIALS	PERIOD FROM	PERIOD TO	PAY PERIOD NO	SUBDIV UNIT	BARG UNIT	EARNINGS DOE NO	EARNINGS RATE CODE	EARNINGS RATE	EARNINGS TIME	EARNINGS CR	EARNINGS AMOUNT	EARNINGS CR	WEEKS IN PERIOD	U.I.C. WEEK NO	U.I.C. WEEK 1 or 2	1X DEDUCTIONS ACTION CODE	1X DEDUCTIONS DOE NO	1X DEDUCTIONS AMOUNT	ACCOUNTING DISTRIBUTION DEPT	ACCOUNTING DISTRIBUTION LOC	ACCOUNTING DISTRIBUTION APPROPRIATION	ACCOUNTING DISTRIBUTION PROFILE CODE	REMARKS